

PVD EDUCATION ACCOUNT/CLASS REGISTRATION

PVD class registration, cancellations and viewing your student transcript are now done online with a PVD Education Account through the Kansas Customer Service Center (KCSC) at www.ksrevenue.org.

ONLINE PVD EDUCATION ACCOUNT SET UP

Go to www.ksrevenue.org to the Kansas Customer Service Center (KCSC) and click on the Customer Service Center “Register Now” link in the upper right-hand corner. You will need to supply a name, a valid email address, a password and set up a security question and answer for this login. You will be sent a verification code to the email address that you provide.

After you create your login for the KCSC, go to www.ksrevenue.org and click on the Customer Service Center “Log In” link in the upper right-hand corner. You will log in with the email address you provided and the password that you created. There is a password reset link if you have forgotten your password.

Once you are logged in, you can click on the “Accounts” link in the gold menu bar near the top of the screen. Below Account Listing, click on the button that says “Add an Existing or Register a new Account to this login”.

When you are on that page please follow instructions listed below according to the one that applies to you:

For students that HAVE previously taken PVD classes: please contact PVD for your identification number and access code before you set up an online account. You will need the identification number and access code to enter into the boxes on this page. Press continue. The next page is the Account Information page. If the account ID is correct press save. This will link your previous PVD student profile to your online PVD education account. Click on the Manage Account link.

For students that HAVE NOT previously taken PVD classes: you will NOT need an identification number or access code. On this page there is a listing of different type of accounts. Find PVD Education Account. At the end of the sentence, click on the link in blue that says “click here for more information”. The screen Educational Account Profile will appear. Press edit. Complete the Student information and the employer information. Press Submit.

You should now be on the Account Information/Account Management screen. Please refer to page 8 in the education catalog for the account features.